

# **ANGLICAN CHURCH OF LUXEMBOURG**

## **CHURCH COUNCIL**

Wednesday 8 February 2017  
7.30 pm, Centre Jean XXIII, 52 rue Jules Wilhelm, L-2728 Luxembourg

### **MINUTES**

**Present:** The Rev'd Chris Lyon (Chaplain), Lynn Barclay, Tania Buhr (Secretary), Gabriel Chelladurai, John Dimond, Gerd Gebhard, Victoria Hodgson, John Overstall, Isabel Page, Philippa Seymour (Churchwarden), Evelyn Sweerts (Lay Pastoral Assistant) and Chris Vaudrey (Treasurer)

#### **1. & 2. Welcome & Bible reading and prayer**

The Chaplain, as Chairperson, opened the meeting at 8 pm by welcoming everyone to the last Council meeting that he would be chairing. He read from Ephesians 3, v. 14 onwards, and said a prayer.

**3. Apologies for absence** – Catriona Gillham, Moira Hogg and Simon Norcross (Churchwarden).

#### **4. Approval of Minutes of last meeting (18 January 2017)**

The minutes of the meeting held on 18 January 2017 were agreed to be an accurate account of the proceedings, subject to amendments to items 7b, 7e and 15.

#### **5. Action Points Review and Matters Arising**

Action Points Review: the Chaplain noted that a number of points in particular needed his attention before he retired;

Matters arising: Gabriel Chelladurai had agreed to take over as Treasurer after the AGM.

#### **6. Ministry Report**

The Chaplain reported as follows:

a) Setting up for services: training had been given on 22 January 2017; Moira Hogg had produced instructions with photos showing how things should look;

b) Retirement:

i) visit by the Area Dean, Stephen Murray: during his visit on 4-5 February 2017, the Rev'd Stephen Murray had briefly toured Luxembourg, visited Cents church, met the Council and attended all three Sunday services. The minutes of his meeting with the Council and the process of appointing a new Chaplain were discussed at some length;

ii) Final Sunday 12 February 2017: the Chaplain's farewell service would be held at 11 am in Cents church, followed by a reception; about 30 invitations had been sent.

iii) Administration: outstanding administrative tasks which the Chaplain still needed to see to included the new payment arrangements for his successor and the '*cahier des charges*' for the new office flat;

c) Locum arrangements: the first locum would take the services on 19 and 26 February and 5 March, and further locums had so far been arranged to cover most of the period up until July; a volunteer was needed to set up the flat for each incoming locum (housekeeping, welcome food, information); the practical details of buying and installing new furniture, etc. as well as Wifi, phone and key arrangements for the flat were discussed;

d) Intercessors rota: a replacement for Phil Harvey had yet to be found;

e) Music Director's contract: a clause had been added to Ovidiu Dragan's contract.

## **7. Finance Committee meeting**

- a) Vacation of apartment at No 33 rue de Mühlenbach: the Chaplain would vacate the flat by 11 February 2017 and move to Strassen;
- b) Purchase of a car for the future locum/Chaplain: at Simon Norcross' request, Edward Ojo had made enquiries about buying a suitable car and had forwarded suggestions to the Council, which were discussed. Gerd Gebhard would find out insurance costs;
- c) Salary scales (note to file): the Chaplain circulated a paper on this subject, which was discussed under item 10.

## **8. Move to Cents Church**

The Chaplain and the Churchwardens had had a convivial lunch on 29 January 2017 with the President of the Cents *conseil paroissal*, M. Albert Ludig, and Mme Jeanne Meyers, representing the *Fabrique d'église*; it appeared, however, that any move to Cents church might take about a year or so, as the Cents priest was retiring, the situation regarding all the *Fabriques d'église* was changing and there was much uncertainty.

## **9. Communications Committee report**

Philippa Seymour reported as follows:

- a new keyboard was needed for the computer for the new locum/Chaplain;
- Wifi and telephone arrangements - John Dimond and Lynn Barclay were looking into what was needed;
- the video on the website needed updating - John Dimond would look into possibly editing the old one.

## **10. Lay Pastoral Assistant**

The discussions under this item were held in the absence of Evelyn Sweerts and Lynn Barclay.

The draft employment contract for Evelyn Sweerts as lay pastoral assistant, which the Finance Committee had been working on for some time, had been drawn up on the basis of her working 60% of a 40-hour week.

After discussing the Chaplain's views as set out in his paper on salary scales (see item 7c), the Council examined the draft employment contract, point by point, and discussed its implications.

**Items 11-14 of the agenda were not dealt with owing to the late hour.**

## **15. Dates of future meetings**

Council meetings: Tuesday 14 March 2017 at 7.30 pm (6.45 pm for food beforehand) (to be chaired by the Archdeacon, the Venerable Dr Paul Vrolijk);

Wednesday 5 April 2017 [*tbc*]

Other events: Wednesday 26 April 2017, 8 pm – **AGM**, Centre Jean XXIII, Salle des conférences

Sunday 25 June 2017, 6.30 pm - Anglican Te Deum and *vin d'honneur*

## **16. Closing prayer**

The Chaplain, having thanked everyone for their patience and perseverance and John Overstall for providing supper, closed the meeting with a prayer at 12.25 am.