



Contact Form

The Anglican Church of Luxembourg

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The Anglican Church of Luxembourg is a Chaplaincy within the Diocese of Europe of the Church of England. Our worship is open to all.

Please keep these contact details for future reference

WHO ARE WE ?

WHERE DO WE LIVE ?

One of the biggest difficulties we face in Luxembourg is trying to keep in contact with each other. People come and go with great frequency, and it is quite difficult to keep up to date with names and addresses. The Church Council has decided that we need to establish a Contact Register, held by the Chaplain in compliance with all the relevant data protection legislation.

We are required by the Church of England and by Luxembourg law to maintain a register of members which is for legal purposes and only includes names and addresses. Not everyone who participates in our worship and activities is a member of the church, and so we have decided to keep a separate Contact Register which is for everyone who chooses to be on it.

We hope that everyone who is involved in the life of our chaplaincy, or who wants to be associated with it as a friend or supporter, will feel able to put their names, and basic information, on this Contact Register. In that way we can keep in touch, and in case of need or crisis we will be able to offer help and support much more effectively.

The questions in this form will help us bring our records up to date and enable our congregation to be more effective in its

pastoral care and mission. Some questions deal with information which is already public, but most are more personal. The forms themselves will be stored securely in the church safe. The personal information given through this form will be kept as a database and protected by a password known only to the clergy and individuals authorised by the Church Council. If you give your consent your name and address, telephone number and email address will be included in the Contact Register. This Register will not be disclosed to any other organisation.

Everyone is being asked each question, *but no-one is obliged to answer any question*. Under Data Protection legislation the consent of each member is required to hold personal information beyond name, address and telephone number. The information you provide will be held for five years from the date of your signing your consent. The final question on the sheet asks you for your signed consent.

If you would like also to become a voting member of our Church and be included on the Electoral Roll, which will give you the right to vote at our AGM and to take a fuller part in the life of our Church, please fill in the form on the back of this sheet and return it to the Church Office, or place it in the box marked Contact Forms at the back of the church.

Please fill in the form on the back of this sheet and return it at a church service or to the Vicarage.